NATIONAL ASSOCIATION FOR RETIRED BRITISH TRANSPORT POLICE OFFICERS (NARBTPO)

CONSTITUTION

1 CONSTITUTION

1.1 This Constitution was proposed and adopted at the Inaugural Annual General Meeting of the above Association, held at the British Transport Police Force Headquarters, 15/17 Tavistock Place, London WC1H 9SJ on Monday 24th October 1994.

1.2 It was amended at the Annual General Meeting held at the United Services Club, Gough Street, Birmingham B1 1HN on Monday 26th March 2007 and further amended at the Annual General Meeting held at the Union Jack Club, Sandell Street, London, SE1 8UJ on Wednesday 7th May 2025

1.3 Further amendments were made following the 2026 AGM on 8th May at the Birmingham Conference and Event Centre.

2 TITLE

2.1 The name of the Association shall be NATIONAL ASSOCIATION FOR RETIRED BRITISH TRANSPORT POLICE OFFICERS (NARBTPO), hereinafter referred to as the Association.

3 ADDRESS

3.1 The address of the Association shall be that of the General Secretary in office and elected at the Annual General Meeting (AGM).

4 OBJECTIVES OF THE ASSOCIATION

4.1 To encourage retired BTP officers, staff, and Special Constables into the Association.

4.2 To foster and maintain friendships formed during active service.

4.3 To establish a means of communication between members relative to their common interests, with particular reference to pensions and travel facilities.

4.4 To endeavour to have Association members elected to the pensioner positions on the British Transport Police Force Superannuation Fund Management Committee.

4.5 To support social events in accordance with the wishes of the members.

4.6 To obtain financial and other benefits for members wherever possible, e.g., discounted insurances, healthcare, and cruise travel.

4.7 To build relationships with relevant bodies that operate in a way to be mutually beneficial to the Association e.g., other Retired Police Officer Associations, British Transport Police Federation, British Transport Police Superintendents Association, and British Transport Pensioners Federation.

4.8 To continue the relationship as branch members of The British Transport Pensioners Federation and the affiliation with National Association of Retired Police Officers (NARPO)

5 MEMBERSHIP

5.1 There will be two types of membership available – Full and Associate.

5.2 Full membership is open to all retired officers of the British Transport Police Force and to retired police staff who have served, and retired from, the British Transport Police.

5.3 Full membership is also open to retired officers from other forces who have previously served in the British Transport Police and contributed to a British Transport Police Pension Scheme.

5.4 Spouses and Civil Partners of deceased former members of the force can join the Association as Associate Members.

5.5 Associate membership is open to Special Constables who have served in the British Transport Police and retired from their special constable role at a usual recognised police retirement age.

5.6 Associate members will have the benefits of full membership but will not have voting rights at the Annual General Meeting.

5.7 Associate members will not serve on the Management Committee, unless agreed by the Management Committee, and will not serve in the role of Chair, Secretary or Treasurer. The majority of Management Committee members must always be individuals who hold full membership.

6 FUNDS

6.1 The Association's funds will be raised by an annual fee of members contributions as agreed by the Management Committee. The membership fee will be reviewed from year to year and notified at each AGM. Association funds may also benefit, but not solely, from donations from interested parties such as the British Transport Police, British Transport Police Federation, British Transport Police Superintendents Association, or other organisations approved by the Committee.

7 OFFICERS AND COMMITTEE

7.1 The management of the Association will be by means of an elected Management Committee. All committee members will be elected for a term of three years by a majority vote at the AGM.

7.2 The Committee will be organised to include the Executive positions of President, Chair, Vice Chair, General Secretary and Treasurer.

7.3 The President will be an honorary position for a fixed term of five years and limited to one term. (or a shorter period if the incumbent stands down). The president will be elected by a majority vote at the AGM following his or her proposal by the Management Committee.

7.4 The role of the president shall be:

- To promote the work of the Association within the retired BTP Community
- To support the work of the Management Committee
- To act as an ambassador for NARBTPO with stakeholders
- Provide 'organisational memory' for the Management Committee
- Undertake tasks on behalf of the Committee when requested to do so
- Consider strategic risks and opportunities that the Association may wish to address
- To attend Management Committee meetings in a non-voting capacity and on invitation of the Management Committee members.

7.5 The Chair, General Secretary and Treasurer will be elected for a 3-year term by a majority vote of the Management Committee. Each Executive post holder will be eligible to stand for further terms of office subject to their successful re-election to the Management Committee.

7.6 All other Management Committee positions will be elected at the AGM for a period of 3 years on a rolling basis. Each member of the Management Committee will confirm whether they wish to continue serving by the end of January each year.

7.7 Non-Executive Committee positions include the roles of Membership Secretary and Assistant Treasurer, Website Manager, liaison officers for other pensioner organisations, BTP reunion representatives and any other duties that may arise.

7.8 The Management Committee will consist of 12 voting members. In the event of a tied vote, the Chair will have the casting vote.

7.9 The Management Committee reserves the right to co-opt members to serve on the Committee to discharge its duties effectively, subject to ratification by a majority vote at the next AGM.

7.10 Association members will be advised of Management Committee vacancies at least 3 months in advance of the next AGM and any interested parties, including Committee members seeking re-election, will be invited to notify the Secretary of their interest. All nominees will be put to the AGM, and a majority vote will apply if required.

7.11 A Management Committee member who is unable or unwilling to perform the duties for which they were elected, may be required to resign by a majority vote of the Committee.

7.12 The Management Committee is required to manage the Association in a way that supports achievement of the stated objectives.

8 MANAGEMENT

8.1 The Management Committee is empowered to make decisions to support the operation of the Association and the achievement of the stated objectives. Any proposed changes to the Constitution of the Association requires a majority vote at the next available AGM.

8.2 In the unlikely event that pressing decisions are required, the Chair may call together a meeting (personal or virtual) of some executive postholders. This group will consist of the Chair, General Secretary and Treasurer and will have authority to make decisions on behalf of the wider Management Committee. Any decisions made will be recorded and communicated to the full Management Committee at the first available opportunity.

8.3 All arrangements for functions, meetings and such events and the control of the finances shall be in the hands of the elected Management Committee.

9 FINANCES

9.1 The financial year shall end on the 31st of December each year.

9.2 A Bank Account shall be opened in the name of the Association and cheques shall be signed by the Treasurer or a further nominated member of the Management Committee. Where possible, online banking should be utilised to reduce costs.

9.3 Online banking will be the responsibility of the Treasurer for normal and ongoing financial management of Association funds. A nominated member of the Management Committee will also have access to the online bank account to cover immediate banking action if required. This will usually be the Membership Secretary/Assistant Treasurer.

9.4 The income and property of the Association, whencesoever derived, shall be applied solely towards promoting the objectives of the Association as set out in Section 4 of this Constitution. No portion thereof shall be paid or transferred either directly or indirectly to any members or members of the Association, except in payment of legitimate expenses incurred on behalf of the Association.

9.5 In the event of the winding up of the Association, any remaining assets, after all liabilities have been discharged, shall not be paid or transferred to any member or members of the Association, but shall be transferred to a charitable organisation whose objectives and ideals are similar to those of the Association and those rules preclude the distribution of income and assets among its members.

9.6 The financial accounts shall be independently verified and submitted to the members at the Annual General Meeting. A verifier will be appointed by the Management Committee. The appointment of the independent verifier will be subject to annual review by the Management Committee.

10 ANNUAL GENERAL MEETING (AGM)

10.1 Members of the Association shall be invited to attend an AGM each year. This will usually be in person, but a virtual event could apply if required. AGM dates should be notified at least three months in advance.

11 AMENDMENTS TO CONSTITUTION

11.1 This Constitution may only be amended by a majority vote of members present at the Annual General Meeting.

12 APPROVAL

12.1 These are the approved Constitution and Rules of the Association and any member who is in breach of these may be asked to resign. Likewise, any person whose behaviour brings the Association into disrepute may be asked to resign or liable to be expelled subject to a right of appeal.

Original Document Signed by Alan Pacey Chair NARBTPO

Original Document Signed by Paul Robb General Secretary NARBTPO

8th May 2026